

**PLANNING BOARD
TRAINING WORKSHOP**

TO: Cape Elizabeth Planning Board
FROM: Maureen O'Meara, Town Planner
DATE: February 1, 2012
SUBJECT: February 7, 2012 Workshop

The Cape Elizabeth Planning Board will hold a Training Workshop on **Tuesday, February 7, 2012, beginning at 7:00 p.m.** in the Jordan Conference Room, Town Hall.

AGENDA

- 7:00 **1. Executive Session.** The Planning Board will receive legal advice from the Town Attorney regarding a pending lawsuit.
- 7:45 **2. Panel discussion with Code Enforcement Officer.** The Planning Board will have a training discussion featuring the Code Enforcement Officer. Some of the topics covered will include:
- What is done before a project is referred to the Planning Board?
 - How is compliance with the Zoning Ordinance interpreted?
 - What happens after the Planning Board grants an approval?
 - What can the Planning Board do, in their role, to enhance enforcement?

NOTE: The times on this agenda are approximate and are intended for the convenience of the applicants; however, your time could be called earlier or later than the indicated time.

Cc: Michael McGovern
Town Council Chair

NOTE: The times on this agenda are approximate and are intended for the convenience of the applicants; however, your time could be called earlier or later than the indicated time.

Cc: Michael McGovern
Town Council Chair